Issue of Permit to Import Medicines for Exhibitions

This service allows obtaining a permit to import medicinal products, narcotic drugs, controlled or semi-controlled drugs, or pharmaceutical preparations for the local agent holding a valid medical store license issued by the Ministry of Health and Prevention.

Department name
Drug

Sector
Health Regulation

Main Service
Clearance, Import and Export Permits

Service Code
110-02-005-000

Service Classification
Transactional

Variation / Auxiliary
Variation

Service Type
Government to Business

Service Process

01 Login to MOHAP website or smart application to submitting an initial import request before starting shipping from the country of origin, and pay the application fee.

02 If the requirements and conditions are met, pre-import application will be approved, and the applicant would be notified via email. The approved pre-import application is valid for 60 days from the date of its issuance, during which the shipment from the country of origin will be prepared and initiated.

03 During the second stage, the applicant will apply for a shipment clearance application - upon obtaining the confirmed air / land / sea freight bill - and pay the due fees.

04 If the requirements and conditions are met, the approval is obtained electronically. The permit is valid for 60 days from the date of its issuance and is conditional on the final approval of the Ministry's inspectors for customs clearance upon arrival at the country's ports and before all medical products are marketed locally through the imported stores.

Required Documents

The first stage: Pre-import application:

- Valid License of local factory issued by MOHAP
- Valid License of the pharmacist in charge of the factory
- Valid Trade License of the local factory
- Certificate of Pharmaceutical Product (CPP) to confirm that the imported material will be used to produce registered drugs
- Composition formula (CF) in which the Active & Inactive ingredients will be used for formulation of final products
- Manufacturing contract for semi-finished products
- GMP Certificate of the factory from which the raw material was imported
- Purchase invoice must include the country of origin, production and expiry dates
- Controlled authorization should be provided from the MOHAP controlled medicines section if product is CDA/CDB/NP
- If the product is bulk, the Registration Certificate (RC) is mandatory
- If the raw material is being imported for Compounding Pharmacy, the approval from Drug Dept is required

The second stage: Shipment clearance permission:

- Freight bill (air / land / sea freight bill (and the container should be temperature monitored and in accordance with Ministerial resolution no. (2) of year 2022
- Packing list must include gross weight
- Original Customs Declaration
- Delivery order from shipping company
- Certificates of Suitability of Content (COS)
- Original Certificates of Analysis for all imported batches, including production and expiration dates, issued by the factory

Requirements & Conditions

- A halal certificate must be attached in case the product contains gelatin.
- All required licenses must be valid.

Service Channels

MoHAP Website: www.mohap.gov.ae

MoHAP Smart App

Resources

- MOHAP - Import Export-Agent Manual V4
- Ministerial Resolution No.22
- Issue of Permit to Import Raw Materials

Average Service Time
1 working day
1 to 3 working days for pre-import applications

1 to 2 working days for shipment clearance applications

Payment channels
E-Payment

Target Audience
Local pharmaceutical manufacturing facilities

Service Locations
- MoHAP website
  www.mohap.gov.ae
- MoHAP
  Smart Application

Related Services
This service is not linked to other services

Service Bundle
This service is not linked to any other bundle

Contact Details
For inquiries related to import and export
import.export@mohap.gov.ae

Technical Support:
applications.support@mohap.gov.ae

Call Center
80011111

Service Fees

Application fee: AED 100

Shipment clearance issuance fee: 1% of the invoice value for the CIF price, not less than AED 200 per invoice

Sustainable Development Goals

3 GOOD HEALTH AND WELL-BEING

Notes

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FAQs

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